

**TANAIR ULUSLARARASI TAŞIMACILIK LTD. ŞTİ.**  
**APPLICATION FORM IN ACCORDANCE WITH THE PERSONAL DATA PROTECTION LAW**

**A. Purpose of the Form**

As per the Act on the Protection of Personal Data No. 6698 ("Law"), personal data owners ("hereinafter referred to as "data owner") are given certain rights regarding the processing of their personal data in Article 11 of the Law.

Pursuant to the first paragraph of Article 13 of the Law; the applications to be made to the data controller regarding these rights must be submitted in writing or by other methods determined by the Personal Data Protection Board ("Board").

This form has been prepared in accordance with Article 11 of the Law on the Protection of Personal Data in order to facilitate your use of right to obtain information by applying to the Company.

Within this framework, the applications to be made to our Company can be by filling out this form and sending to us:

- By hand personally,
- By notary public or registered mail,
- If your e-mail address is registered in our company and / or if it can be confirmed that the sender e-mail address belongs to you, by sending it to the e-mail address [info@tanair.com.tr](mailto:info@tanair.com.tr)

Applications made by regular mail (PTT) or courier / cargo companies will be processed if received. However, it is recommended not to apply with such methods whose delivery cannot be determined or proven.

Below information is given on how to deliver written applications:

<b>Method</b>	<b>Where to Apply</b>	<b>Information to be Specified in Application Submission</b>
Personal Application	Tanair Uluslararası Taşımacılık Ltd. Şti. Yıldız Posta Cad. Ay Yıldız Sitesi A Blok No:30 Kat:4 Daire:12 Gayrettepe, İstanbul	"Request for Information within the Scope of the Law on Protection of Personal Data" will be written on the envelope.
Application via Notary	Tanair Uluslararası Taşımacılık Ltd. Şti. Yıldız Posta Cad. Ay Yıldız Sitesi A Blok No:30 Kat:4 Daire:12 Gayrettepe, İstanbul	"Request for Information under the Law on Protection of Personal Data" will be written in the notification envelope.
Personal Email (To be confirmed)	<a href="mailto:info@tanair.com.tr">info@tanair.com.tr</a>	"Personal Data Protection Law Information Request" will be written in the subject part of the e-mail.



#### **D. Annexes**

If available, supporting documents should be attached to the form. If you apply individually, attach a copy / photocopy of your identity documents (identity card, driver's license, passport, etc.) to the form. In case the application is made through a proxy, a copy of the power of attorney containing special authority must be submitted to the Company in the attachment of the form.

#### **E. Method of Notifying the Response to the Application**

Please choose the method of notifying you of our response to your application:

- I want it to be sent to my address.
- I want it to be sent to my e-mail address. (If you choose the e-mail method, you may receive a faster response.)
- I want to receive it by hand. (In case of receipt by proxy, a notarized power of attorney is required.)

The response to your application will be sent to your e-mail address specified above, by registered mail to your address or via a notary, as you prefer. If no preference is made, the Company will determine the method of response.

This application form has been prepared in order to determine your relationship with our Company, to determine your personal data processed by our Company, if any, and to respond to your application in a correct and legal period. Our company reserves the right to request additional documents and information (identity card or driver's license copy etc.) In the event that the information regarding your requests submitted within the scope of the form is not accurate and up-to-date or an unauthorized application is made, our Company does not accept any liability for such false information or unauthorized application.

#### **F. Applicant's Signature**

In line with the above-mentioned requests, I request that my application to the Company be evaluated in accordance with Article 13 of the Law.

The applicant (Personal Data Owner / Representative)'s:

**Application Date:**

**Name and Surname:**

**Signature:**